

# Grafton Riding Club Inc



## MINUTES

### General Meeting

18 May 2021

The Royal Hotel – South Grafton

Sonia George chaired the Meeting

- **Meeting Started:** 6.55pm
  
- **Present:** Wendy Bruszewski, Greg Huntley, Lee Brown, Kim Meridith, Kathy Sullivan, Joan Van den Ende, Sonia George, Rosemary Huntley
  
- **Apologies:** Kathy Schofield, Amy Staff
  
- **Minutes from previous meeting:** Were read. Moved by Wendy Bruszewski and Seconded by Kathy Sullivan to be true and accurate. All in favour. Motioned carried.
  
- **Business Arising from Previous Minutes**
  - a) Amy laptop price - ongoing
  - b) Wendy has purchased head sets
  - c) Working Bee cancelled so we didn't get to look at the panels, may need to keep the same as those put up in the western stables, to keep all uniform
  - d) Wendy will follow up with price from Dave Ricketts this coming weekend otherwise she has contacted someone from Kempsey.

- **Correspondence:**

<u>In:</u>	<u>Out:</u>
<ul style="list-style-type: none"> <li>• Nominate confirming ipads booked but will advise asap re instructor</li> <li>• Marjolyn asking for our 2020 dates</li> <li>• Lee Brown – Insurance paperwork</li> <li>• Nominate – payments</li> <li>• Grafton Central Motel – confirming bookings for June</li> <li>• Natalie re change of dates after changing May training day</li> <li>• Nominate – Training day entries</li> <li>• Nominate – Confirmation of refunds from training day change</li> <li>• Nominate – Competition entries</li> <li>• HPEUG – Cancellation of Working Bee</li> <li>• Melissa – covid barcode</li> <li>• General –competition enquiries</li> <li>• Hawthorne Park User Group re grants</li> </ul>	<ul style="list-style-type: none"> <li>• To Nominate: enquiring re ipads and instructor x 2</li> <li>• Marjolyn advising of our 2022 dates</li> <li>• To Mel re constitution</li> <li>• To Nominate – request training day refunds</li> <li>• General – answer to competition enquiries</li> <li>• To All re May meeting x 2</li> <li>•</li> </ul>

Grant Letter:

**From:** Rachelle Passmore [mailto:[Rachelle.Passmore@clarenc.nsw.gov.au](mailto:Rachelle.Passmore@clarenc.nsw.gov.au)]  
**Sent:** May 11, 2021 10:31 AM  
**To:** [secretary@bigrivercuttingclub.com](mailto:secretary@bigrivercuttingclub.com); [kathral@bigpond.com](mailto:kathral@bigpond.com)  
**Subject:** Hawthorne Park - SCCF Funding Application

Good Morning Ralph

The Stronger Country Communities Fund (SCCF) has just opened with a focus on projects that deliver and enhance women’s sporting facilities, including change rooms. The remaining available funds will meet other community and sporting related infrastructure projects.

Council will be submitting an application for funding at Hawthorne Park to demolish the Ray Hawthorne stand, replace with a new shade structure, concrete the pad and affix aluminium grandstands – similar to the project submitted a couple of years back with the ‘My Community Project’.

To support our application, we were hoping that all of the Hawthorne user groups as the primary stakeholders could write a letter of support for the project.

There are so many benefits to this project and what this would mean for your sport and the facility, so please include these in your letters. It would be good to get your letters of support through sooner rather than later please!

Applications are open until 25 June, 2021, however I hope to have the application finalised and submitted at least 2 weeks prior, aiming for 11 June.

Ralph – can you please distribute to all user groups seeking their support for the project.

We'll keep you updated as the application progresses but please contact us if you have any questions in the meantime.

Regards

Rachelle Passmore

Senior Parks & Recreation Officer

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- This email is one for the bigger picture. Overall it would be good to have photo of park and have an artist paint / draw in where we would like a couple of extra wash bays, covered arenas etc etc
- Each club should be writing a letter of support with the focus on future planning. Sonia will word letter

Sonia George moved, seconded by Wendy Bruszewski that the secretarys report be accepted. All in favour. Motion Carried

- **Treasurers Report -**

**Treasurer Report 18/5/2021  
Grafton Riding Club inc**

<b>Opening balance as of the 19/4/2021</b>	<b>\$12,888.68</b>
27-Apr nominate deposit	\$50.01
28-Apr rosemary huntly training day	\$55.00
4-May nominate deposit	\$172.82
6-May karen kruger training day	\$65.00
7-May wendy Bruszewski 1 polo 1 shirt	\$74.00
7-May rosemary club shirt	\$43.00
9-May rosmarj headset	\$15.20
11-May nominate deposit	\$135.02
12-May nominate deposit	\$230.00
17-May kathy schofield shirt headset	\$104.40
18-May rosemary 2x club shirt	\$86.00
<b>total income</b>	<b>\$1,030.45</b>
<b>expences</b>	
10-May wendy bruszewski headset payment	\$263.28
10-May wendy bruszewski instruction 9/5	\$240.00
<b>total expences</b>	<b>\$503.28</b>
<b>closing balance as of the 18/5/2021</b>	<b>\$13,415.85</b>

- Rosemary needs to follow up on dates on invoice for Hawthorne Park use.

Lee Brown moved , seconded by Joan Van den Ende, that her Treasurers Report be accepted. All in favour. Motion Carried

- **Training Day Committee Report-**

Grafton Riding Club Training Day Report 9/5/21

This training Day was held due to postponement of the 2/5/21 day.

A risk management strategy was developed including 3 components to be completed for the training days.

- (1) Completion of the Equestrian Australia Risk management Summary.
- (2) Evidence of above by the following(2A) Checklist to be completed day before or day of event outlining any additional actions to be taken particularly if park closed but clubs may go ahead with events under the councils wet weather policy.(2b) Obligations of participant document to be included in entry.
- (3) Documents to be held by club or on nominate.

9 Riders took part, and all gave positive comments and their thanks that we are organising training days. Other comments were on the friendliness of the days.

Wendy Bruszewski continues to provide valuable dressage training and is always popular with participants.

The musical rides are also providing an enjoyable session for horse/rider and practice has extended to include trot work! Thank you to Rosemary for your patience.

We had several participants stay for a social BBQ lunch before heading home.

Because of the training days, we have several new members.

Regards Kathy Schofield

Kathy would also like noted: "I would like to make to the meeting about the committee voting to cancel the training day May 2. Riders and trainers were very surprised that we were cancelling. Trainers give up their day to be available."

Comments: It was necessary to cancel due to not having the correct documentation in place due to the grounds being closed .

### **General Business**

- 1) Dressage Competition – June
  - a) I pads confirmed / Nominate person confirmed
  - b) Motel accommodation confirmed for judges
  - c) Set up of arenas will be early Friday afternoon
  - d) Numbers filtering in and a lot of new memberships. Saturday - Members Only – entries close 21 May and Championship event entries close 28 May
  - e) Sonia contacted Nominate and they will load programs and also calculate the Champions and Reserve Championships
  - f) Lee, Wendy, and Sonia have sorted prizes, sashes (lots of sashes found in club house) and rosettes
  - g) Hay bags, lead ropes, maybe rugs as prizes for Saturday
  - h) Still some halters Steve Blackadder made and valid Horseland vouchers
  - i) Rugs have been ordered and they will stay for the Official Day
  - j) Kim Meridith has donated a leather hand bag to be raffled at competition
  - k) It was discussed to have a Cheese and Bicky evening Saturday evening and present prizes from Saturdays event. Kim Meridith has kindly offered to purchase Drinks and nibbles and set up.

- 2) Club Shirts – possibility of placing order once 10 sold to keep stock up. Rosemary Huntley seconded by Wendy Bruszewski moved that we, re order shirts as they are sold so that we have stock available. All in favour. Motion Carried

- 3) Trophies

Majority of old trophies were found in the club house. They are all shabby and need a clean up , plus there were quite a few names and years missing.

Lee Brown moved, seconded by Wendy Bruszewski that we start a fresh and get a board / cabinet type with glass front, that remains as permanent fixture in the club house and names put on each year . Board also to include life members. All in favour. Motion carried.

- 4) Sonia George presented Rosemary Huntley with her life membership badge. Possibility of awarding a life membership each year if there is a person that deserves it.
- 5) Melissa Rose, has organised a QR covid code for GRC. Rosemary to print off and Kim Meridith will laminate.

**Meeting Closed:**

**Next Meeting:** 15 June 2021 at The Royal Hotel, South Grafton